



**COUNCIL FOR PASTORAL AND
SPIRITUAL COUNSELLORS (CPSC)
APPLICATION FORM for ASSOCIATED
AFFILIATION (2026)**



There are two categories of ASSOCIATED AFFILIATION.

Please clearly indicate (a) or (b) with an “X” in the appropriate box:

- (a) *The applicant is committed to the CPSC objective, but not actively involved in any counselling.
*Pensioners no longer in active practice, but still committed to the CPSC objective, can also apply for (or change to) this category.
*No compulsory CPSC CPD points and no scope of practice apply to this category.
- (b) *The applicant is both qualified for, and actively involved in counselling, but is already registered with a SAQA-registered body (e.g. ASCHP, HPCSA or SACSSP) that had already provided the applicant with a counselling Scope of Practice.
*The applicant therefore does not need a designation with CPSC as the body/council already registered with provided a registered Scope of Practice.
*No compulsory CPSC CPD points apply to this category as this applicant will already have to comply with the CPD requirements of the SAQA-registered body that had also determined the applicant's scope of practice.

CPSC provides no scope of practice to Associated Affiliates.

Suitably qualified persons in active pastoral counselling, who have not registered with another professional body or statutory council, should apply for a Designated Affiliation on the separate CPSC Designated Affiliation application form. This will then be an application for a formal ACRP Designation and CPSC Subcategory based on the applicant's qualifications, experience, supervision hours and practical hours.

- Please complete the form in BLOCK LETTERS from pages 1 to 5 with **black** ink (or type) and do not omit any fields.
- The DECLARATION and POPI ACT AGREEMENT need to be completed and hand-signed before submission.
- **Please submit your fully filled out application form:**
 - * as **one single pdf document**
 - * with **all 5 pages (1 – 5)** of the document
 - scanned in portrait format
 - in numerical order
 - facing in the same direction.
- **Please include:**
 - * TWO signed testimonials on formal letterheads
 - * Proof of registration at statutory council/Professional body
 - * A copy of your ID document
- ***Cellular phone photos of documents cannot be accepted due to quality loss.***
- Please attach **Proof of Payment** of the **total amount as determined by the application date** - see page 5. (**R250.00 administration fee** plus the **Annual CPSC Subscription and ACRP affiliation fee.**) The ACRP affiliation fee will be transferred to the central ACRP account by CPSC.
- Incompletely filled out forms or forms without the proof of full payment cannot be processed.
- Affiliates may **only register with ONE ACRP council.**
- Please determine whether your application had been received by the CPSC Admin if you had not received a response from the CPSC Administrative Office within 7 days.

1. PERSONAL DETAILS <i>(Please refer to page 4 of the 2026 CPSC Associated Affiliation: Registration and Application Policy document.)</i>		Title:	Gender: Male/Female
Surname:		Initials:	Disability: (SAQA Requirement, compulsory)
Full name(s):		ID number:	Race: (African/Coloured/Indian/White) (SAQA Requirement, compulsory)
Preferred name:		Date of birth:	Passport number:
Postal address:		Street address, city, and postal code:	
Postal Code:		Province:	Country:
Tel no (work):		Tel no (home):	
Fax no:		Cell no:	
Religious affiliation (optional):		E-mail address:	
		Website:	
Please state: *Highest relevant qualification obtained, *Date awarded, and *Training institution:		Home language:	
		Other languages:	
<u>Please indicate clearly with an X:</u>			
Have you ever been under disciplinary action by any professional organization or licensing board YES _____ NO _____			
Have you ever had a felony conviction? YES _____ NO _____.			
Are you aware of any current complaints that have been, or pending complaints that may be, laid against you? YES _____ NO _____.			
If "yes" on any of the above, please give a brief description of the offence and the action taken.			
2. PRESENT POSITION			
Occupation:			
Description of your work and special field(s) of interest, for example addictions, marriages, trauma, etc.:			

YEARS INVOLVED IN MINISTRY: _____ Years _____ Months

Please indicate clearly with X: (Please refer to page 5 of the 2025 CPSC Registration and Associated Affiliation General Information and Application Policy Document.)

(a) Are you actively involved in pastoral counselling? YES _____ NO _____

(b) Are you registered with another professional/statutory body? YES _____ NO _____

(c) Are you suitably trained in the field of pastoral counselling? YES _____ NO _____

Please read carefully:

(1) If you answered YES for questions (a), (b) and (c), no additional compulsory CPSC CPD points will apply.

(2) If you answered NO for question (a), no compulsory CPSC CPD points will apply.

(3) If you answered YES for question (a), NO for question (b) and YES for question (c), please apply for a Designated Affiliation on the applicable application form to obtain an ACRP designation. **An Associated affiliation is then not the correct type of affiliation for you.**

3. REFERENCES (Please refer to page 5 of the 2026 CPSC Associated Affiliation: Registration and Application Policy document.)

Name	Address	Tel/Cell no	E-mail address	Nature of relationship

4. PROFESSIONAL BOARDS AND ORGANISATIONS (Please refer to page 5 of the 2026 CPSC Associated Affiliation: Registration and Application Policy document.)

State the organisations/associations you are affiliated with:

State the statutory council (e.g., HPCSA and SACSSP), professional body (e.g. ASCHP), or other institution you are registered with, as well as your registration number(s) and provide proof of registration:



E-mail: acrp@acrpafrica.co.za

Website: www.acrpafrica.co.za

Cell: 073 557 4716

Reg No: NPC 2015 / 319357 / 08

ACRP is a professional body recognised in South Africa by SAQA in terms of the section 13 (1)(i)(ii) of the National Qualifications Framework Act 67 of 2008 - SAQA Reg No.: PB 0000110

**Council for General Ministry Practitioners (CGMP)
Council for Ministry Training Practitioners (CMTP)
Council for Pastoral & Spiritual Counsellors (CPSC)**

Declaration for Designated, Associated and Student Affiliation applicants:

Designated affiliate:

I hereby declare that I am actively involved in Christian ministry and/or counselling.

To remain in good standing with the professional body I commit to participate in an ACRP approved Continuing Professional Development (CPD) programme and during each year to earn the required CPD points.

Associated affiliate:

I hereby declare that:

I am not professionally / formally involved in Christian ministry and/or counselling but want to be associated with the professional body, or

I am already registered with a SAQA-registered body (e.g. ASCHP, HPCSA or SACSSP) that had provided me with a counselling Scope of Practice.

Student affiliate:

I hereby declare that I am not yet professionally / formally involved in Christian ministry and/or counselling and am currently enrolled for a ministry/theological/counselling qualification of which proof of my registration will be provided.

All ACRP Applicants:

- I share a commitment to Biblical truth and to ministry and/or counselling excellence.
- I agree to abide by ACRP's Codes of Ethics and disciplinary processes as published on the ACRP website, and to operate within the prescribed Scope of Practice for my awarded designation.
- In joining ACRP as an affiliate or designated person, I accept the responsibility to pay the prescribed affiliation fees to remain in good standing - annual renewal date is 31 December. (Associated/designated affiliates: annual fee; student affiliates: once-off application fee).
- I understand that my application process cannot begin until the R250 application fee reflects in the correct bank account.
- Should I decide to cancel my affiliation, I will do so in writing. I agree to a notice period of **three calendar months** (before 1 September to correlate to the next year's renewal cycle) and understand that any monies already paid into the relevant ACRP account will be **non-refundable**. I understand that I will be liable for the subscription for the year in which the affiliation is cancelled.
- I undertake to inform the relevant ACRP office of any changes in my email address or other contact information as well as changes in my profession.
- I understand that as an affiliate of ACRP, I am expected to behave in a moral and ethical manner. Abuse, rudeness or unprofessional behaviour

Initials here: _____

towards my colleagues, the public or ACRP staff will not be tolerated and may lead to disciplinary steps.

- I declare that I am not on the list as intended in section 51 of the Criminal Law (Sexual Offences and Related Matters) Amendment Act (Act no. 32) of 2007. (A person whose name does appear on the list as intended in the Act must delete this statement and bring this under the attention of the relevant ACRP office.)
- I declare that I am not aware of any pending, current or outstanding official complaints / court cases / legal actions against me.
- I have included the prescribed documents.
- I have paid the relevant fees with my application.

POPI ACT Authorisation:

- I understand and acknowledge that the information provided in this document is provided with consent as per Section 11 of the Protection of Personal Information Act No. 4 of 2013 and may be utilised for any purpose related to the functioning of the organisation. This includes information referred to in Section 28 of the Act which refers to an affiliate’s religious beliefs.
- I understand and agree that the names and contact details of affiliates are available to affiliates and partners of ACRP.
- I hereby also give my permission that ACRP may use my contact information to send me their newsletter and other information they deem appropriate, and to add me to any social media group (such as a WhatsApp group) for mass communications. Should I not want my contact information to be available in this way, I will inform ACRP accordingly.
- I hereby declare that the information provided in this form is correct and can be verified on request.

All ACRP Applicants please take note:

Note 1:

Please note that if the application is not fully completed, or if there are any outstanding documents (ID, qualification certificates, reference letters, proof of payment, etc.) the application cannot be finalised.

If not submitted within two months of the date on the application form, the application for registration, as well as any fees already paid, may lapse and the applicant will have to re-apply for affiliation.

Note 2:

Please take note that it can take up to 6 weeks to process the application. Should you have any queries regarding the status of your application, please contact the relevant ACRP office.

Note 3 (applicable only to student affiliates):

Please take note that to renew your student affiliation every year, you must submit proof of your reregistration at the training institution until your studies are completed.

Once your studies have been completed, you must apply for Designated affiliation within 6 months of completion – the relevant annual fees for designated affiliation will apply.

Surname and Name/s:

Signature (*not typed*): Date:

Please submit the completed application form and proof of the full payment as stated in the Fees Table (page 6) to the CPSC Admin Officer, Ilse Grünewald, at ilse.grunewald@acrp.org.za

FEES 2026/7:

Administration fee -- irrespective of application date.	R250.00
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This is added to the annual CPSC Subscription which includes the ACRP Affiliation fee.	
Total annual subscription for applications received <u>January - April 2026</u> (1 st 4-month term):	R250.00 (administration fee) +R420.00 (registration fee) =R670.00
Total annual subscription for applications received <u>May - August 2026</u> (2 nd 4-month term):	R250.00 (administration fee) +R315.00 (registration fee) =R565.00
Total annual subscription for applications received <u>September - December 2026</u> (3 rd 4-month term): <i>This is treated as a 2027 application. The 2027 annual fee will already apply as this registration will be valid from the registration date in 2026 until the 31st of December 2027.</i>	Will be completed after ACRP Financial Committee budget meeting.

BANKING DETAILS:

Bank: Nedbank
Branch: Woodlands
Account holder: CPSC
Account number: 1020501553
Branch code: 136-305

**YOU NEED NOT SCAN,
NOR SUBMIT, THIS
PAGE.**

NOTES:

- An EFT is the most desirable method of payment. If at all possible, please use this route.
- For the correct allocation, please use your **name and surname as reference to beneficiary.**
- Please also attach a proof of payment to your application.
- *Associated Affiliation* is valid until 31 December of the year of application and is calculated pro-rata according to the term of application (with the exception of the third term).
- Applications received in the third term will be treated as an application for the following year and this affiliation will then only expire on 31 December of that year.
- The annual renewal date for CPSC affiliation is 31 December.
- Associated Affiliation is renewed by payment of the annual CPSC Subscription which already includes the ACRP Affiliation fee.
- The annual fee for the following year needs to be paid by 31 March at the latest to remain in good standing according to SAQA legislation and the ACRP financial policy.
- According to SAQA legislation and the ACRP financial policy the annual fees may not be in arrears for more than six months and therefore affiliates must be suspended if fees are still outstanding on 30 June.
- The ACRP affiliation fee will be transferred by CPSC to the central ACRP account.
- The certificate issued will be renewed simultaneously with the annual renewal of affiliation.
- Associated Affiliates are liable for annual subscription of the full year in which they resigned.
- It is a SAQA requirement that personal details are kept updated to remain in good standing.
- Please note that the whole application, preparation and registration process can take between 4 to 6 weeks as applications form part of a sequence and will be processed in the order they were received. ***Please determine whether your application had been received by CPSC Admin if you have not received response from the Admin office within 7 days.***
- NB: As registration with CPSC is handled internally and exclusively by CPSC Admin, all questions regarding the CPSC registration process and progress should please be directed to the CPSC Admin office – ilse.grunewald@acrp.org.za

ACRP has been recognized as Professional Body by SAQA
SAQA Registration number PB0000110

